

APPLICATION PROCEDURES

- _____ COMPLETE APPLICATION
- _____ SIGN AND DATE INVESTIGATION WAIVER
- _____ SIGN AND DATE DRUG TESTING WAIVER
- _____ ATTACH A COPY OF VALID DRIVERS LICENSE
- _____ ATTACH A COPY OF DRIVING RECORD
- _____ ATTACH COPY OF HIGH SCHOOL DIPLOMA OR GED
- _____ ATTACH COPY OF BIRTH CERTIFICATE
- _____ ATTACH COPY OF THE CPAT CARD
- _____ ATTACH A COPY OF SOCIAL SECURITY CARD
- _____ IF A DISCHARGED VETERAN OF THE ARMED FORCES OF THE UNITED STATES – ATTACH A COPY OF DISCHARGE OR DD-214
- _____ RETURN TO OFFICE OF HUMAN RESOURCE DIRECTOR
321 WEST MAIN STREET
FRANKFORT, KY 40601

FRANKLIN COUNTY FIRE DEPARTMENT

106 DARBY SHIRE CIRCLE
FRANKFORT, KENTUCKY 40601

Phone: (502) 695-1617

Phone: (502) 695-9934

Fax: (502) 695-4457

I, _____ give permission to the Franklin County Fire Department to conduct an investigative background check for the purpose of pre-employment screening.

Print Name

Signature

FRANKLIN COUNTY FIRE DEPARTMENT

106 DARBY SHIRE CIRCLE
FRANKFORT, KENTUCKY 40601

Phone: (502) 695-1617

Phone: (502) 695-9934

Fax: (502) 695-4457

I hereby agree that if I am considered for employment with the Franklin County Fire Department, I will be required to undergo a pre-employment drug screening.

Print Name

Signature

APPLICATION FOR EMPLOYMENT

PRE-EMPLOYMENT QUESTIONNAIRE EQUAL OPPORTUNITY EMPLOYER

DATE _____

PERSONAL INFORMATION

NAME (LAST NAME FIRST)		SOCIAL SECURITY NO.	
PRESENT ADDRESS		CITY	STATE
PERMANENT ADDRESS		CITY	STATE
PHONE NO. ()		DATE OF BIRTH	EMAIL ADDRESS

EMPLOYMENT DESIRED

POSITION	DATE YOU CAN START	SALARY DESIRED
ARE YOU EMPLOYED NOW? <input type="checkbox"/> YES <input type="checkbox"/> NO	IF SO, MAY WE INQUIRE OF YOUR PRESENT EMPLOYER? <input type="checkbox"/> YES <input type="checkbox"/> NO	ARE YOU LEGALLY AUTHORIZED TO WORK IN THE US? <input type="checkbox"/> YES <input type="checkbox"/> NO
DO YOU HAVE A VALID DRIVER'S LICENSE IF REQUIRED BY THE POSITION FOR WHICH YOU ARE APPLYING? <input type="checkbox"/> YES <input type="checkbox"/> NO		DRIVER'S LICENSE NUMBER
HAS YOUR DRIVER'S LICENSE EVER BEEN REVOKED OR SUSPENDED? IF YES, PLEASE INDICATE PERIOD OF SUSPENSION AND REASON.		
HAVE YOU EVER BEEN CONVICTED OF VIOLATING ANY LAW (OMIT MINOR TRAFFIC VIOLATIONS)? IF YES, LIST CONVICTION(S), DATE(S), AND PLACE(S). CONVICTION IS NOT AN AUTOMATIC REJECTION. ALL APPLICANTS SHALL HAVE A CRIMINAL RECORDS/BACKGROUND CHECK.		

EDUCATION HISTORY

	NAME & LOCATION OF SCHOOL	YEARS ATTENDED	DID YOU GRADUATE?	SUBJECTS STUDIED
HIGH SCHOOL				
COLLEGE				
TRADE, BUSINESS OR CORRESPONDENCE SCHOOL				

GENERAL INFORMATION

SUBJECTS OF SPECIAL STUDY/RESEARCH WORK	
SPECIAL TRAINING	
SPECIAL SKILLS	
U.S. MILITARY	RANK

APPLICATION FOR EMPLOYMENT

FCFD - JUNE 2018

FORMER EMPLOYERS (LIST BELOW LAST FOUR EMPLOYERS, STARTING WITH LAST ONE FIRST)

DATE MONTH AND YEAR	NAME & ADDRESS OF EMPLOYER	SALARY	POSITION	REASON FOR LEAVING
FROM				
TO				
FROM				
TO				
FROM				
TO				
FROM				
TO				

REFERENCES GIVE BELOW THE NAMES OF THREE PERSONS NOT RELATED TO YOU, WHOM YOU HAVE KNOWN AT LEAST ONE YEAR.

NAME	ADDRESS	PHONE NUMBER	YEARS KNOWN

Franklin County Government provides an environment that does not discriminate or tolerate discrimination; free of harassment and intimidation on account of an individual's race, color, religion, sex, national origin, age, disabled, or veteran status or any other status protected by law.

- IMPORTANT - THIS SECTION MUST BE COMPLETED -

SIGNATURE - All applicants please read and sign the statement below:

I certify, under penalty of law, that the information given in this application is correct and complete to the best of my knowledge. I am aware that, should investigation at any time show any falsification, I will not be considered for employment or, if employed, I will be dismissed and disqualified from future merit examinations. I hereby authorize all necessary investigations concerning me, my work habits, character, or my action in any transaction. I authorize the County to receive and make available to other state agencies, my academic records or other material pertinent to my qualifications. I authorize and request each former employer given as a reference, educational institution, or organization (including law enforcement agencies) to provide all information that may be sought in connection with this application.

DATE _____ SIGNATURE _____

DO NOT WRITE BELOW THIS LINE

REMARKS
