



Michael Mueller
Franklin County Judge/Executive

ADMINISTRATIVE SERVICES COMMITTEE REPORT

Date: 2/7/24

Time: 9:30 a.m.

Committee Members present:

1. Dep. Judge Kennedy
2. Squire Tanner
3. Squire Sebastian

Presenters/Guests present:

- | | |
|-----------------------|-------------------|
| 1. Squire Whisman | 5. Charlie Jones |
| 2. Betty Jo Readnower | 6. Robert Hewitt |
| 3. Chief Brewer | 7. Chris McDaniel |
| 4. Mitzi Geveden | |

Agenda Items for Discussion:

- Text Amendment
 - Comprehensive Plan Future Land Use Category
 - Heritage District Overlay
- Administrative Code 30.082 (Bereavement Leave Policy)
- Administrative Code 30.062 (Disciplinary Action)

Meeting Summary/Narrative:

- **Heritage District Overlay (HDO)** presented by Robert Hewitt, Planning & Zoning Director
 - The Heritage District Overlay (HDO) can be utilized to identify, evaluate, preserve and enhance areas within Franklin County for their historical, architectural and cultural significance of the County. This overlay does not change the underlying zoning classification of the property nor prohibit the consideration of a zone map amendment.
 - Goals/Objective: Identify existing and proposed locations and features with local historical, architectural and cultural significance to the County. Support financial opportunities for property owners in the areas of historical identification, documentation, preservation, economic and tourism activities.
 - Draft language has been shared with City of Frankfort staff as well as the Executive Director of State Historic Preservation
- **Administrative Code 30.082 Bereavement Leave**
 - Discussion in re adopting a 3-day bereavement leave policy in case of death of immediate family.
- **Administrative Code 30.062 Disciplinary Action**
 - Discussion of current policy language.

Recommendations:

- Betty Jo Readnower, Human Resources Director to draft language for review and adoption in the Administrative Code
- Squire Whisman suggested two new holidays to be recognized by the County for the 2024 calendar: President's Day - 2/19/24 and Juneteenth - 6/19/24.

Next Meeting: Tuesday, March 5, 2024 @ 9:30 a.m.