



## Planning, Zoning & Building Codes

321 West Main Street  
Frankfort, KY 40601  
Phone: (502) 875-8701  
www.franklincounty.ky.gov

**OFFICE USE ONLY**

Application Received: \_\_/\_\_/\_\_

Fee: \$ \_\_\_\_\_

Application Approved: \_\_/\_\_/\_\_

# **MANUFACTURED/MOBILE HOME PERMIT APPLICATION**

**Fee - \$50 (made payable to the Franklin County Treasurer)**

**Return Completed Applications To:**

Department of Planning, Zoning and  
Building Codes  
321 W. Main St.  
Frankfort KY, 40601

**For Questions Please Contact:**

Tina Peck  
(502) 875-8751  
tina.peck@franklincounty.ky.gov

**Applicant Information**

Name of Applicant: \_\_\_\_\_

Address: \_\_\_\_\_

Email Address: \_\_\_\_\_

Phone: \_\_\_\_\_

**Property Owner (if not applicant):**

Name of Owner: \_\_\_\_\_

Address: \_\_\_\_\_

Email Address: \_\_\_\_\_

Phone: \_\_\_\_\_

**Property Information**

Address: \_\_\_\_\_

Lot Size: \_\_\_\_\_ Dimension of home: \_\_\_\_\_

☐ Manufactured homes located in all residential zone districts (except RR) and outside of manufactured home parks shall meet the standards outlined in section 155.090 *Compatibility Standards (attached)*.

☐ A landing (minimum 36"x36") with steps and handrails shall be provided at each egress door.

☐ **Attach copy** of Health Department Approval (T or P Card)

☐ **Attach copy** of Bank Booklet/Bank Pack or documentation of the Make, Model, Year of the home.

**Site Plan:** (you may use this sheet or attach additional drawings)

- Provide a diagram of the property, showing the location & dimensions of the lot (property lines), all existing streets and structures, and the location of the proposed construction.
- Label dimensions of construction.
- Label existing and proposed setback from all lot lines



**The owner/applicant attests that they have read and agree that work shall be limited to the drawn or attached plan, shall meet the setbacks shown and the conditions of approval as shown. Any deviations shall require written approval from the County and the owner agrees to complete the project within 90 days or the permit will expire.**

**Please note that a final inspection is required. Call (502) 875-8701 when the project is complete.**

Applicant Signature: \_\_\_\_\_ Date: \_\_\_\_\_

## **OFFICIAL USE ONLY**

PERMIT # \_\_\_\_\_

Zoning District: \_\_\_\_\_

Compatibility Standards Met for Residential Zones? ☐ Yes ☐ No

Setbacks Met? ☐ Yes ☐ No

Approved ☐ Denied ☐

Reviewed by: \_\_\_\_\_

Reviewer's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Additional Information: (Conditions of Approval, Reason for Denial, Etc.)

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Final inspection:

Inspected by: \_\_\_\_\_

Inspector's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

☐ Verify Setbacks ☐ Verify Compatibility Standards

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#### **§ 155.090 COMPATIBILITY STANDARDS.**

Approval standards for single-family detached dwellings on individual lots: all single-family detached dwelling on individual lots in all residential zone districts, outside of manufactured home parks or subdivisions, shall conform to these standards. Structures that fail to meet the following standards shall require approval from the Board of Zoning Adjustments prior to the issuance of a building permit.

(A) *Foundation.* The dwelling shall be set on a permanent perimeter foundation that forms a complete enclosure under the exterior walls. If the structure is not designed to be supported by a perimeter foundation, a wall constructed of brick, stone or concrete block shall be installed to give the appearance of a permanent foundation.

(B) *Roof.* The roof pitch shall not be less than a one to four (1:4) ratio, except over porches, garages and carports. The roof material shall be of a type or shall resemble a type commonly found on site-built dwellings.

(C) *Minimum width.* The narrowest portion of the main part of the dwelling unit shall be no less than 20 feet in width.

(D) *Exterior walls.* The exterior covering of the dwelling unit shall be similar in appearance to materials commonly found on site built dwellings. It shall not reflect light to any greater degree than siding coated with white gloss exterior enamel paint.

(E) *Faces street.* The longest dimension of the dwelling shall be parallel to the street, unless site built dwellings are common in the surrounding area or unless the Board of Zoning Adjustments determines such orientation would be compatible in the area.

(F) *Installations.* The dwelling shall be properly connected to utilities and, if manufactured off-site, shall be installed on site in accordance with the manufacturer's specifications.