



Michael Mueller
Franklin County Judge/Executive

Administrative Services Committee Report
February 3, 2026
Time: 9:00 AM

Call to Order – 9:02 AM

Approval of Minutes: Approved

Committee Members' Present

- | | | |
|---|----------------------------|------------------|
| 1. Judge Executive Michael Mueller (Absent) | 3. Squire Sherry Sebastian | 5. Frances Short |
| 2. Deputy Judge Executive Jack Kennedy | 4. Squire Richard Tanner | |

Staff/Guests Present:

- | | |
|--------------------|----------------|
| 1. Jennifer Durr | 3. Amy Quatman |
| 2. Autumn Goderwis | 4. Kim cox |

Agenda Items for Discussion:

- Administrative Code Update – Personnel Section
- Planning Commission Budget Line Item 01-5070-507

Meeting Summary/Narrative:

- Max has not approved yet. Fran, Richard and Sherry will meet to review once more. Will get review done by next Admin Services Committee meeting, 3/3. Get Revised copy to Kim Cox by 2/25. Once approved, employees will sign to confirm they have received it.
- Discussed Planning Commission Budget Line Item 01-5070-507

Recommendations/Next Steps:

Other Business:

- Autumn will research other counties Code Enforcement regarding Appeal Boards.

Adjourn: 9:47 AM

Next Meeting:

Tuesday, 3/3/26 at 9:00 AM